

Perth Amboy Board of Education
REGULAR MEETING
October 15, 2020 – 5:30 p.m.
via Remote Conference

AGENDA

1. Call to Order – President Vazquez

2. Pledge of Allegiance

3. Notice of Meeting

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Perth Amboy Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the bulletin board in the Administrative Headquarters Building, mailing notices to The Home News Tribune, The Amboy Guardian, El Diario/La Prensa, City Clerk Kupsch, as well as all other persons requiring notification pursuant to the New Jersey Open Public Meetings Law.”

4. Roll Call – Derek J. Jess, School Business Administrator/Board Secretary

Dr. Brown	<u>P</u>		Ms. Marquez-Villafane	<u>P</u>
Mr. Iglesia	<u>P</u>	arrived 5:40PM	Mr. Puccio	<u>P</u>
Ms. Lebron	<u>P</u>		Ms. Rodriguez	<u>Exc.</u>
Mr. Martinez	<u>Exc.</u>		Mrs. Roman	<u>P</u>
			Ms. Vazquez	<u>P</u>

Administration:

Dr. Roman	<u>P</u>
Dr. Rodriguez	<u>P</u>
Mr. Jess	<u>P</u>
Mr. Rodriguez	<u>P</u>
Mr. LoBrace	<u>P</u>

5. Presentations

- NJQSAC Results – Dr. Vivian Rodriguez, Assistant Superintendent of Curriculum & Instruction
- Graduation Rates – Dr. Vivian Rodriguez, Assistant Superintendent of Curriculum & Instruction

6. **WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting wherein the board discusses any of the matters set forth at N.J.S.A. 10:4-12 (b) (1)-(9);

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the provisions of N.J.S.A. 10:4-12(b) for the purpose of discussing the following matter(s):

<u> </u>	Matters rendered confidential by state or federal law
<u> X </u>	Personnel
<u> </u>	Student(s) – Harassment, Intimidation & Bullying
<u> </u>	Termination of employee
<u> </u>	Appointment of a public official
<u> X </u>	Matters covered by the attorney-client privilege
<u> </u>	Pending or anticipated litigation
<u> </u>	Pending or anticipated contract negotiations
<u> </u>	Protection of the safety or property of the public
<u> </u>	Matters involving the purchase, lease or acquisition of real property with public funds
<u> </u>	Matters which would constitute an unwarranted invasion of privacy
<u> </u>	Matters in which the release of information would impair a right to receive funds from the United States Government
<u> </u>	Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
<u> </u>	Possible imposition of a civil penalty or suspension
<u> </u>	Any matter which could adversely affect the public interest if discussion of the matters were disclosed

It is anticipated that the length of time of this executive session will be 60 minutes, and that action may be taken in public after the executive session.

<u>Brown</u>	<u>Iglesia</u>	6:02PM
Motion	Seconded	Carried unanimously

Motion to return to public session – 7:11PM

<u>Puccio</u>	<u>Lebron</u>	
Motion	Second	Carried unanimously

7. Amendments/revisions to the agenda.

Deletions - Personnel

Items # 8 through 12 – approval of contracts for central administration.

8. Meeting open to the public for discussion of agenda items and non-agenda items. There will be only one public participation session at this meeting.

At this time, comments are invited on any matter. Public participation shall be governed by Policy No. 0167. Anyone wishing to address the Board, please state your name, municipality of residence and group affiliation. Each statement made by a participant shall be limited to three minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. All statements shall be directed to the presiding officer. No member of the public may address or question board members individually. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. The Board discourages the public from speaking negatively about any employee, administrator or a student. Individuals can be held personally liable for defamatory or libelous statements made at public meetings. The Board bears no responsibility for comments made by members of the public. Comments regarding employees, administrators or students cannot be legally responded to by any member of the Board or administration.

Public Member #1 – Spoke about lack of communication in district and asked about procedures/protocols.

Public Member #2 – Spoke about the difficulty of teaching remotely, needing additional time to finish tasks, elementary school schedules and preschool screen time.

Public Member #3 – Spoke about children with special needs being overlooked during the pandemic and difficulty in getting services for these children.

<u>Puccio</u>	<u>Roman</u>	Carried unanimously
Motion	Seconded	(To close following discussion)

9. Approval of Minutes of Regular Meeting held on September 17, 2020.

<u>Roman</u>	<u>Puccio</u>	Carried unanimously
Motion	Seconded	

10. Reports

A. Board Secretary – Mr. Jess

1). Report of Bid Opening held on June 23, 2020, July 21, 2020 and September 22, 2020.

B. Board President’s Report – Ms. Tashi Vazquez

Ms. Vazquez provided condolences to those employees who lost a family member over the last month.

C. Superintendent’s Report – Dr. David A. Roman

Discussion ensued regarding remote learning, communication to parents and the community and the safety of all. Regarding communication, see your principals as they have pandemic team meetings, which have schedules for the entire year. Every staff member should be invited.

A social justice committee was set up over the summer and includes parents, staff members, board members and administrators.

Screen time has been reduced and we’re asking teachers to provide tutoring in the afternoon because they are teaching one hour in the morning.

The comment regarding children with special needs was addressed and the district is working to address our issues in this area.

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CUR-11). **Recommendations of the Superintendent of Schools**
Curriculum Committee – Ms. Dianne Roman, Chairperson

1). Approval for the following Professional Development Services:

	Name of Program / Consultant	Date(s)	Audience	Total Cost Not to Exceed	Account #	Under the Supervision of:
a.	Tschang Consulting LLC – Onsite Technology Professional Development	October 16, 2020 November 4, 2020 December 2, 2020 February 3, 2021 March 3, 2021 May 5, 2021	Perth Amboy Catholic School Staff	\$4800.00	20-272-200-300-0-0000-80	Ms. Pamela Spindel, Director of Special Funded Programs
b.	Bureau of Education Research (BER) Makerspaces: Creating Motivating, Engaging Work Spaces for your Library	November 10, 2020	Assumption Catholic Staff	\$558.00	20-272-200-500-0-0000-81	Ms. Pamela Spindel, Director of Special Funded Programs

- 2). Approval of the current written curriculum guides, textbooks, and e-textbooks for grades PreK–12 until such time as revisions, additions and/or deletions presented to the Board of Education for adoption for the 2020–2021 school year.
- 3). Approval to adopt the following new and revised curricula for implementation during the 2020-2021 school year:

New
Group Dynamics Curriculum - Behavioral Disabilities Program at Perth Amboy High School
Survey of Young Adult Literature II

- 4). Approval for the renewal of Power School Group (Performance Matters), a system wide data assessment solution for the 2020-2021 school year a total cost not to exceed \$99,904.64, under the supervision of Dr. Damian Medina, Director of Curriculum & Instruction. Funded through Title I Account # 20-231-100-610-0-0000-40.
- 5). Approval to purchase WeVideo, a video editing application for the Perth Amboy High School Communications Academy and the middle school Video Production courses during the 2020-2021 school year, at a total cost not to exceed \$4,599.00 under the supervision of Dr. Courtney Pepe District Supervisor of Technology, Media, Advanced Placement and Honors, Mr. Brian Wilson District Supervisor of Visual and Performing Arts, Dr. Damian Medina, Director of Curriculum & Instruction. Funded through Title I Reallocated Account # 20-233-100-610-0-0000-40.
- 6). Approval for Renaissance Learning (STAR) for Early Literacy student assessments in Language Arts for Grades K and 1, for the 2020-2021 school year at a total cost not to exceed \$8,006.40, under the supervision of Dr. Damian, Director of Curriculum & Instruction. Funded through Title I Account # 20-231-100-610-0-0000-40.

<u>Roman</u>	<u>Puccio</u>	
Motion	Seconded	Carried unanimously

CUR-11). Recommendations of the Superintendent of Schools

Curriculum Committee – Dianne Roman, Chairperson

- 7). Approval to implement Middlebury Interactive Language (FuelEducationTM) for world language instruction in grades K-4 for the 2020-2021 school year, at a total cost not to exceed \$45,000.00 under the supervision of Mrs. Janet Warbeck, Supervisor of Bilingual/ESL and World Languages and Mr. Rogelio Suarez, Director of Bilingual/ESL and World Languages. Funded through each school-based budget.
- 8). Approval to purchase Teaching Strategies Gold Assessment Portfolios for Pre-K students participating in the District’s Early Childhood Program, at a cost not to exceed \$19,588,05, under the supervision of Dr. Damian Medina, Director of Curriculum and Instruction, Dr. Gerarda Mast, Principal and Mrs. Susan Roque, Principal. Funded through Early Childhood Grant Account # 20-218-200-329-0-0000-00.
- 9). Approval for Ms. Lauren Marrocco, Doctoral Candidate at Walden University to conduct her dissertation research on a qualitative program evaluation study of the Reader’s Workshop Pilot Implementation. This will be conducted during the 2020–2021 school year, at no cost to the District, under the supervision of Dr. Vivian Rodriguez, Assistant Superintendent for Curriculum & Instruction and Mr. Delvis Rodriguez, Assistant Superintendent of Administration.
- 10). Approval to purchase Brainpop Application, a supplemental technology resource for students in grades K-8, for the 2020-2021 school year, at a total cost not to exceed \$14,290.76, under the supervision of Dr. Courtney Pepe, District Supervisor of Technology, Media, Advanced Placement and Honors, Mr. Chris Ott, District Supervisor of Health and Physical Education, and Dr. Damian Medina, Director of Curriculum & Instruction. Funded through Title I Reallocated Account # 20-233-100-610-0-0000-40.
- 11). Approval to purchase NEWSela, a supplemental reading resource for students in grades K-12, for the 2020-2021 school year, at a total cost not to exceed \$35,050.00 under the supervision of Dr. Courtney Pepe, District Supervisor of Technology, Media, Advanced Placement and Honors, Dr. Damian Medina, Director of Curriculum & Instruction, Ms. Pamela Spindel, Director of Special Funded Programs. Funded through Title I Account # 20-231-100-610-0-0000-40.
- 12). Approval for up to 15 Perth Amboy High School (all campuses) students and up to 18 Middle School (DLS, Shull & McGinnis) students to participate in the Remote Middlesex County Arts and Education Program for the 2020-2021 school year at a total cost not to exceed \$30,945.00, under the supervision of Mr. Brian Wilson, Supervisor of Fine, Visual, and Performing Arts and Dr. Damian Medina, Director of Curriculum and Instruction. Funded through Title I Account # 20-231-100-500-0-0000-40.
- 13). Approval to purchase Storyboard That, an online visual storytelling application for all elementary school students, middle school Video Production students, and Communications Academy students from 2020-2023, at a total cost not to exceed \$4,999.50 under the supervision of Dr. Courtney Pepe District Supervisor of Technology, Media, Advanced Placement and Honors, Mr. Brian Wilson District Supervisor of Visual and Performing Arts, Dr. Damian Medina, Director of Curriculum & Instruction. Funded through Title I Account # 20-231-100-610-0-0000-40.

<u>Roman</u>	<u>Iglesia</u>	
Motion	Seconded	Carried unanimously

CUR-11). Recommendations of the Superintendent of Schools

Curriculum Committee – Dianne Roman, Chairperson

- 14). Approval to purchase Campus Learning, an instructional technology component of our Student Information System Infinite Campus for all K-12 students, during the 2020-2021 school year, at a total cost not to exceed \$10,712.00, under the supervision of Dr. Courtney Pepe District Supervisor of Technology, Media, Advanced Placement and Honors, Dr. Damian Medina, Director of Curriculum & Instruction, Ms. Mary Jo McAdam Director of School Counseling Services, and Ms. Pamela Spindel, Director of Special Funded Programs. Funded through Title I Account # 20-231-100-610-0-0000-40.
- 15). Approval to submit the District Improvement Plan (DIP) for Curriculum and Instruction to the New Jersey Department of Education as part of the Quality Single Accountability (QSAC) for the 2020-2021 school year.

<u>Roman</u>	<u>Brown</u>	
Motion	Seconded	Carried unanimously

A question was asked about when the DIP will go into place and if we're required to place this on the website. Once we saw the areas that needed adjustment, we put the plan into action. The plan is awaiting county approval. The information is not required to be placed on the website but it will be shared with the board.

FIN-12). Recommendations of the Superintendent of Schools
Finance Committee – Mr. Junior Iglesias, Chairperson

- 1). Approval to award bid to Central Poly-Bag Corporation and Interboro Packaging Corporation for the purchase of trash bags. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary. **(Specified in attachment)**
- 2). Approval to award bid #21-037 to S & Z Food Services Inc. (Dominoes) for cheese pie at a cost of \$7.50 and pepperoni pie at a cost of \$8.00. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary.
- 3). Approval to increase the local share amount for the new Perth Amboy High School, in the amount of \$59,985 for design fees associated with the design of the energy generator upgrades. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary.
- 4). Approval is requested to utilize Mountain Lakes Itinerant Services for students with hearing loss, KN and JAIR, during the 2020-2021 school year at a cost of \$6,270 per student to be funded through account number 11-000-217-320-0-0000-16. Under the supervision of Dr. Jessica Neu, Director of Special Services.
- 5). Approval to submit an amendment to the 2020-2021 ESSA Application to transfer funds from teacher salary lines to supply lines and to add in the carry over amounts from 2019-2020 school year. Total carryover amount is \$898,049 combined for all portions of the grant. Under the supervision of Ms. Pamela Spindel, Director of Special Funded Programs.
- 6). Approval to utilize TGI Office Automation for the purchase of copiers and paper-cut software and for the maintenance of copiers under state contract #G2075 for the 2020-2021 school year. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary. **(Specified in attachment)**
- 7). Approval to renew contract for supply agreement with J.J. Cassone Bakery for the 2020-2021 school year with no increase. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary, Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary, Ms. Carmen Southward, Director of Operations and Ms. Jasmin Minaya, Food Service Manager. **(Specified in attachment)**
- 8). Approval to renew M-P Electrical Contractors, Inc. contract for Electrical & Repair Bid #19-046 at no increase in price. Under the supervision of Mr. Derek J. Jess, School Business Administrator and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary. **(Specified in attachment)**
- 9). Approval of pricing of all non-reimbursable items for students, staff and catering for the 2020-2021 school year. Under the supervision of Ms. Carmen Southward, Director of Operations and Ms. Jasmin Minaya, Food Service Manager. **(Specified in attachment)**

<u>Iglesia</u>	<u>Puccio</u>	
Motion	Seconded	Carried unanimously

FIN-12). Recommendations of the Superintendent of Schools
Finance Committee – Mr. Junior Iglesias, Chairperson

- 10). Approval to increase the cost of school lunches in accordance to Section 205 of the Healthy, Hunger Free Kids Act of 2010 and as mandated by PLE Price Adjustment Calculator. Paid lunch for preschool and elementary to be increase from \$2.80 to \$2.90 and paid lunch for Middle, High School and Adult School from \$3.05 to \$3.15. Under the supervision of Ms. Carmen Southward, Director of Operations and Ms. Jasmin Minaya, Food Service Manager.
- 11). Approval to continue participation in the Alliance for Competitive Telecommunications, in accordance with NJSA 18A:55-3. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary.
- 12). Approval to utilize AHERA to provide designated persons services, asbestos and environmental consultant services for the 2020-2021 school year. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary.
- 13). Approval to award bid #21-054 to King High Garage for the provision of vehicle service & repairs, preventative maintenance and quarterly inspections for the 2020-2021 school year with a contract end date of June 30, 2021. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary, Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary and Mr. Alexander Dixon, Transportation Manager. **(Specified in attachment)**
- 14). Approval to award bid #21-060 to King High Garage for towing and roadside services for the 2020-2021 school year, with a contract end date of June 30, 2021. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary, Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary and Mr. Alexander Dixon, Transportation Manager. **(Specified in attachment)**
- 15). Approval to increase the acceptance of the Catherine S. & Michael J. Onuska Scholarship for Community Engagement for an additional \$7,175.00. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary.
- 16). Approval to donate non-perishable items to the St. Vincent De Paul Pantry located at 230 New Brunswick Ave, Perth Amboy, NJ 08861. Under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary, Ms. Carmen Southward, Director of Operations, and Ms. Jasmin Minaya, Food Service Manager.

<u>Iglesia</u>	<u>Puccio</u>	
Motion	Seconded	Carried unanimously

A question was asked regarding item #10, if the board could subsidize the increase. Mrs. Machado stated that she would review and provide information for the finance committee to discuss.

B&G-13). Recommendations of the Superintendent of Schools
Buildings & Grounds Committee – Ms. Tashi Vazquez

- 1). Approval of the following use of facilities requests, under the supervision of Mr. Derek J. Jess, School Business Administrator/Board Secretary and Mr. Michael LoBrace, Assistant School Business Administrator/Assistant Board Secretary.

	Organization	Building	Dates/Time	Event	Certificate of Insurance
a.	City of Perth Amboy	Perth Amboy High School side area of Frances Street	Wednesday, September 9, 2020	Food Distribution	X
b.	City of Perth Amboy	James J. Flynn, William C. McGinnis, R.N. Wilentz and Perth Amboy High School Gyms	Tuesday, November 3, 2020	Election	X
c.	City of Perth Amboy	Waters Stadium	Sunday, September 13, 20, 27, 2020 Sunday, October 4, 2020 November 1, 2020	Red Raiders Football League	X

Vazquez
Motion

Puccio
Seconded

abstentions: item 1a – Roman. Vazquez
item 1b – Iglesia, Roman

Carried unanimously

Ms. Vazquez was excused at 8:10 PM

PER-14). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status.

1). Acceptance of the following retirements:

	Name (Last, First)	Position	Location	Effective Date
a.	Levine, Dr. Michael J.	School Guidance Counselor	P. A. High School	January 1, 2021
b.	Osvath, William F.	Industrial Arts Teacher	P. A. High School	December 1, 2020
c.	Varela, Iris M.	Level I Secretary (Switchboard Operator)	Admin. Building	November 1, 2020
d.	Rios, Mirta	School Security Personnel	Ignacio Cruz E.C.C.	February 1, 2021
e.	Hernandez-Larkin, Myriam	School Nurse	P. A. High School	January 1, 2021
f.	Sabo, Rhondi	Pre-School Teacher	Ignacio Cruz E.C.C.	December 31, 2020

2). Acceptance of the following resignations:

	Name (Last, First)	Position	Location	Effective Date
a.	Vargas, Alexander	Spanish Teacher	PAHS	November 17, 2020
b.	Balram, Ana	Part-time Data Entry Clerk (Evening Program)	Adult School	October 1, 2020
c.	Ramirez, Jonathan	Bilingual Teacher	McGinnis School	December 7, 2020

3). Approval of the following requests for a Leave of Absences:

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
a.	Ramos, Angelina	Extension of Medical Leave	Paraprofessional	McGinnis School	10/1/20	10/22/20	Extension of Medical Leave without pay
b.	Roman, Pedro	Medical Leave	Security Personnel	Wilentz School	9/3/20	12/3/20	Utilizing sick days
c.	Cruz, Wanda	Medical Leave	Security Personnel	McGinnis School	9/1/20	10/9/20	9/1/20 – 10/1/20 Utilizing sick days 10/2/20 – 10/9/20 Without pay
d.	Vargas-Hernandez, Wanda	Medical Leave	School Social Worker	Cruz Center Hmieleski	9/11/20	11/10/20	Utilizing sick days
e.	Pacheco, Lissette	Medical Leave	Teacher	Hmieleski Center	9/18/20	10/16/20	Utilizing sick days
f.	Johnston, Patricia	Medical Leave	Teacher	Shull School	10/23/20	12/18/20	Utilizing sick days
g.	Shamy, Tiffany	Extension of Medical Leave	Teacher	Cruz Center	9/29/20	10/30/20	Utilizing sick days
h.	Ruggiero, Christina	Maternity Leave	Teacher	Wilentz School	11/23/20	4/30/21	11/23/20 – 1/29/21 Utilizing sick days 2/1/21 – 4/30/21 Without pay
i.	Epps, Ashley	Maternity Leave	Teacher	Shull School	1/14/21	4/22/21	1/14/21 – 1/20/21 Utilizing personal days 1/21/21 – 4/22/21 Without pay
j.	Segerman, Erin	Maternity Leave	Teacher	High School	2/5/21	6/25/21	2/5/21 – 4/1/21 Utilizing sick days 4/12/21 – 6/25/21 Without pay

Lebron
Motion

Puccio
Seconded

Abstention: item 3b – Roman
Roll Call – carried unanimously

PER-14). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

3). Approval of the following requests for a Leave of Absences: **continued**

	Name (Last, First)	Reason	Position	Location	Date Effective	End Date	Notes
k.	Wamba, Patricia	Revision of Maternity Leave	Teacher	Rose Lopez	9/22/20	2/26/21	Revision of Maternity Leave From: 10/13/20 – 11/25/20 Utilizing sick & personal days 11/30/20 – 2/26/21 Without pay To: 9/22/20 – 10/26/20 Utilizing sick & personal days 10/27/20 – 2/26/21 Without pay
l.	Hevalow- Harvey, Priscilla	Revision of Maternity Leave	Teacher	Shull School	9/22/20	11/13/20	Revision of Maternity Leave From: 9/8/20 – 9/18/20 Utilizing sick days To: 9/22/20 – 11/13/20 Utilizing sick days
m.	Szpyhulsky, Alison	Revision of Maternity Leave	Teacher	Shull School	10/26/20	2/26/21	From: 10/26/20 – 1/7/21 Utilizing sick days 1/18/21 – 2/26/21 Without pay To: 10/26/20 – 1/7/21 Utilizing sick days 1/8/21 – 2/26/21 Without pay
n.	Caba, Helmin	Family Leave	Paraprofessional	South Campus	9/21/20	10/31/20	Family Leave without pay
o.	Serrano, Lydia	Intermittent Family Leave	Food Service	Shull School	9/21/20	6/30/21	Intermittent Family Leave without pay
p.	Wechter, Matthew	Family Leave	Teacher	Wilentz School	11/19/20	2/10/21	Family Leave without pay

4). Appointments of the following certificated staff:

	Name (Last, First)	Position	Step	Salary (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Bencosme, Maria	School Social Worker (Temporary Contract)	B-MA	\$61,145 (Special Services Stipend Included)	Pre- School	On or before 10/16/2020	6/30/2021	Replacing P. Kastner

Lebron
Motion

Puccio
Seconded

Abstention: item 3n - Iglesia
Roll call – carried unanimously

PER-14). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

4). Appointments of the following certificated staff: **continued**

	Name (Last, First)	Position	Step	Salary (Pro-rated)	Location	Date Effective	End Date	Notes
b.	Russo, Nicole	Speech Language Therapist (Temporary Contract)	A-MA	\$59,700 (Special Services Stipend Included)	Shull School	On or before 10/16/2020	6/30/2021	Replacing L. Micale- Pastor
c.	Pagan, Emmanuel	Social Studies Teacher (Temporary Contract)	A-BA	\$53,000	Freshman Academy	On or before 10/16/2020	6/30/2021	Replacing N. Dunne
d.	Medina, Elizabeth	School Counselor (Temporary Contract)	A-MA	\$59,700 (Counselor Stipend Included)	Adult School	On or before 10/16/2020	6/30/2021	Replacing L. Kendall
e.	Carranza, Grace	Special Education Language Arts Teacher (Temporary Contract)	A-BA	\$53,000	South Campus	On or before 10/16/2020	12/18/2020	Replacing T. Stelmach
f.	Casale, Jerry	Teacher of Students with Disabilities (Temporary Contract)	B-MA	\$61,145 (Content Stipend Included)	McGinnis School	On or before 12/1/2020	6/30/2021	Replacing A. Lebron
g.	Stemper, Amy	School Psychologist (Temporary Contract)	G-MA	\$68,300 (Special Services Stipend Included)	Shull School	On or before December 15, 2020	6/30/2021	Replacing C. Navarro

5). Appointment of the following non-certificated staff:

	Name (Last, First)	Position	Salary (Pro-rated)	Location	Date Effective	End Date	Notes
a.	Sanchez- Fernandez, Ginia	Confidential Secretary	\$65,685 (Longevity included)	Human Resource Dept.	10/16/2020	6/30/2021	Replacing I. Diaz

6). Approval for the following staff to serve as mentors for first-year certificated staff for the 2020-2021 school year.

	Name (Last, First)	Position	Location	Mentor	Start Date	End Date	Stipend (Pro-rated)
a.	Almasoud, Hanan	Teacher	South Campus	Ana Gregorio	10/16/2020	06/30/2021	\$1,445.00
b.	Alvarez, Maria	Teacher	South Campus	Dayna Glass	10/16/2020	06/30/2021	\$1,445.00
c.	Banoub, Kerolus	Teacher	P.A.H.S.	Mark Niebojeski	10/16/2020	06/30/2021	\$1,445.00

Lebron
Motion

Puccio
Seconded

Roll call – carried unanimously

PER-14). Recommendations of the Superintendent of Schools

Personnel Committee – Ms. Lisett Lebron, Chairperson

- 6). Approval for the following staff to serve as mentors for first-year certificated staff for the 2020-2021 school year. **(Continued)**

	Name (Last, First)	Position	Location	Mentor	Start Date	End Date	Stipend (Pro-rated)
d.	Bishop, Brad	Teacher	P.A.H.S.	Paul Fraraccio	10/16/2020	06/30/2021	\$1,445.00
e.	Hussey-Schifano, Brian	Teacher	South Campus	Danielle Mercier	10/16/2020	06/30/2021	\$1,445.00
f.	Pagan, Emmanuel	Teacher	South Campus	Michael Jasper	10/16/2020	06/30/2021	\$1,445.00
g.	Carranza, Grace	Teacher	South Campus	Theresa Berrios	10/16/2020	06/30/2021	\$1,445.00

- 7). Approval to accept the following Student Teachers/Student Observations/Internships for the 2020-2021 school year (In-district staff):

	Name (Last, First)	Subject	Location	Cooperating Teacher/ Administrator	Start Date	End Date	School
a.	Peralta, Jovina	Elementary	Flynn	Ms. Meghan Wlodarczyk	09/21/2020	12/23/2020	Kean
b.	Howell, Janaya	Psychology	Shull	Dr. Arielle Skoryk	10/16/2020	06/30/2021	Adelphi
c.	Sendell, Julia	Media Specialist	Ceres	Ms. Kimberly Massimino	10/16/2020	06/30/2021	NJCU

- 8). Approval of the following salary adjustments. **(Specified in Attachment)**
- 9). Approval for the following transfers and/or change of assignments for the following staff for the 2020-2021 school year.

	Name (Last, First)	From	To	Effective
a.	Campanile, Anthony	ESL Teacher S. E. Shull School	5 th Gr. Elementary Teacher S. E. Shull School	10/1/2020
b.	Lopez, Suzan	Paraprofessional J. J. Flynn School	Paraprofessional P. A. High School	10/1/2020

Lebron
Motion

Puccio
Seconded

Roll call – carried unanimously

Old Business

A question was asked about the current construction projects and how they are progressing. The current projects are on schedule.

<u>Puccio</u>	<u>Brown</u>	(To close Old Business)
Motion	Seconded	Carried unanimously

New Business

Approval of the First Reading of the following policies: (Specified in attachment)

- 5310 HEALTH SERVICES
- 5600 PUPIL DISCIPLINE/CODE OF CONDUCT
- 5610 SUSPENSION
- 5620 EXPULSION
- 8465 HATE CRIMES AND BIAS-RELATED ACTS

<u>Puccio</u>	<u>Brown</u>	
Motion	Seconded	Carried unanimously

A question was asked if the clubs would be starting soon and how do we do that with staff and students remotely or in person? We would like to start them in person soon and not virtually, however that is to be determined as we need to see where we are with regards to the pandemic.

This is breast cancer awareness month and there are city-wide efforts to help anyone in need of help.

Thank you for making these policies gender neutral.

<u>Roman</u>	<u>Brown</u>	(To close New Business)
Motion	Seconded	Carried unanimously

A motion was made at 8:30 PM by Mr. Puccio and seconded by Mrs. Roman to go into executive session to discuss attorney/client privileged matters. No action will be taken and the board will not return.

<u>Puccio</u>	<u>Roman</u>	
Motion	Seconded	Carried unanimously

Motion to Adjourn – 8:30 PM

<u>Roman</u>	<u>Lebron</u>	
Motion	Seconded	Carried unanimously

Respectfully submitted,

Derek J. Jess
School Business Administrator/Board Secretary

REPORT OF RFP OPENING ON JUNE 23, 2020 AT 11:00 A.M. IN THE BOARD OFFICE VIA ZOOM MEETING.

Bids were opened and read aloud by Mr. Derek Jess in the Board's Business Office.

In attendance were: Mr. Derek Jess, Michael Loblance, Jasmin Minaya, Jahaira Rosario, (6) vendors and (1) member of the public.

The following is a list of Bids received:

RENOVATIONS TO (3) PERTH AMBOY PUBLIC SCHOOLS- HS/MCGINNIS/SHULL

Apex Enterprise of Union, Inc. Neptune City, NJ	Bid Bond	Various Prices-see attached
Brahma Construction Corp., Wayne, NJ	Bid Bond	Various Prices-see attached
McCauley Construction Company, Long Branch, NJ	Bid Bond	Various Prices-see attached
Salazar & Associates, Inc., Union, NJ	Bid Bond	Various Prices-see attached

JANITORIAL SUPPLIES- BID #21-009

Central Poly-Bag Corp., Linden, NJ	Bid Bond	Various Prices-see attached
Interboro Packaging Corporation, Montgomery, NY	Bid Bond	Various Prices-see attached
United Sales USA, Brooklyn, NY	Bk. Chk.	Various Prices-see attached

CAFETERIA PAPER & PLASTIC – BID #21-031

Appco Paper & Plastic, Island Park, NY	Bid Bond	\$119,535.33	Partial
Central Poly-Bag Corp., Linden, NJ	Bid Bond	\$ 3,830.50	Partial
Interboro Packaging Corp., Montgomery NY	Bid Bond	\$30,396.25	Partial
Qualmax Supplies, Carteret, NJ	Copy of Bid Bond	Not Totaled	Partial
Sam Tell and Son, Inc., Farmingdale, NY	No Bid Deposit	\$171,669.70	Partial

BREAD AND ROLLS- BID #21-032

No BIDs received

PIZZA DELIVERY – BID #21-037

S & Z Food Service, Inc., Perth Amboy, NJ	No Bid Deposit	Various Prices-see attached
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VEHICLE SERVICE & REPAIRS – BID #21-054

On-Site Fleet Service, Inc., East Brunswick, NJ	Bid Bond	Various Prices-see attached
H.A. DeHart & Son, Inc., Thorofare, NJ	Bid Bond	Various Prices-see attached

TOWING & ROADSIDE SERVICE – BID #21-060

Puleio's Service Center, Inc., North Brunswick, NJ	No Bid Deposit	Various Prices-see attached
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REPORT OF RFP OPENING ON JULY 21, 2020 AT 11:00 A.M. IN THE BOARD'S BUSINESS OFFICE VIA ZOOM MEETING.

Bids were opened and read aloud by Mr. Derek Jess in the Board's Business Office.

In attendance were: Mr. Derek Jess, Michael Loblance, (1) Architect –JBA Architect, Jahaira Rosario, CIS Reporting, (4) Vendors and (2) members of the public.

The following is a list of Bids received:

RENOVATIONS TO (3) PERTH AMBOY PUBLIC SCHOOLS- PERTH AMBOYU HIGH SCHOOL/WILLIAM C. MCGINNIS/SAMUEL E. SHULL SCHOOL.

Apex Enterprise of Union, Inc. Neptune City, NJ attached	Bid Bond	Various Prices-see
Daskal LLC, Garfield, NJ attached	Bid Bond	Various Prices-see
McCauley Construction Company, Long Branch, NJ attached	Bid Bond	Various Prices-see
Salazar & Associates, Inc., Union, NJ attached	Bid Bond	Various Prices-see

REPORT OF BID OPENING ON SEPTEMBER 22, 2020 AT 11:00 A.M. IN THE BOARD'S BUSINESS OFFICE VIA ZOOM MEETING.

Bids were opened and read aloud by Mr. Derek Jess in the Board's Business Office.

In attendance were: Mr. Derek Jess, Michael Loblance, Jahaira Rosario and (6) vendors.

The following is a list of Bids received:

VEHICLE SERVICE & REPAIRS; PREVENTATIVE MAINTENANCE – BID #21-054-REBID

On-Site Fleet Service, Inc., East Brunswick, NJ	Bid Bond	Various Prices-see attached
King High Garage, Perth Amboy, NJ	Bid Bond	Various Prices-see attached

TOWING & ROADSIDE SERVICE – BID #21-060-REBID

King High Garage, Perth Amboy, NJ	Bid Bond	Various Prices-see attached
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SALE OF RETIRED TECHNOLOGY EQUIPMENT-BID #21-062

Coretek Enterprise, LLC, Concord, NC	No Bid Deposit	\$62,638.00 One Lot
Cornerstone Technologies, Norcross, GA.	Bank Check	\$93,275.00 One Lot
Imaan International, LLC., Fredericksburg, VA	Bank Check	\$32,750.00 One Lot
Reliable Asset Solutions, New Brunswick, NJ	Bank Check	\$58,390.00 One Lot



Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6202
(732) 442-5730 Fax

Finance
12 – Item #1

Derek J. Jess

School Business Administrator/
Board Secretary

September 25, 2020

BOARD AGENDA: OCTOBER 15, 2020

RESOLUTION

RESOLVED, that the following bid award be made for the purchase of trash bags upon the recommendation of the School Business Administrator/Board Secretary:

Central Poly-Bag Corporation, 2400 Bedle Place, Linden, NJ 07036
Interboro Packaging Corporation, 114 Bracken Rd, Montgomery, NY 12549

CENTRAL POLY - BAG CORP.
2400 BEDLE PLACE
LINDEN, NJ 07036
Name of Company

Perth Amboy Board of Education
Perth Amboy, New Jersey 08861

Bid Number: 21-009

Bid Date: Tuesday, June 23, 2020 11:00 a.m.

Custodial Supplies – 2020-2021 Bid Form

Item #	Description	Manufacturer	Other Manufacturer	Specific Dispenser Needed (Y or N)	If Yes, Cost of Dispenser and Installation	Pack Size/Case Quantity	Other Pack Size	Estimated Yearly Qty	Unit Bid Price
67	Floorburnisher, 20"	ICE				each		2	/ea.
68	Wet/Dry Vac, 20 Gal	ICE				each		1	/ea.
69	Battery Scrubber, 26	ICE				each		1	/ea.
70	Liner, Armor-X, 24x3	INFINITY	Central Poly	2		500 bags/case		853	/cs. 14.90
71	Liner, Magna-Felix, 3	INFINITY	Central Poly	2		200 bags/case		675	/cs. 12.50
72	Liner, Magna-Felix, 4	INFINITY	Central Poly	2		100 bags/case		1,109	/cs. 12.80
73	Floor Brush 36 Bk Sy	INFINITY				each		11	/ea.
74	Counter Duster-8in	INFINITY				each		37	/ea.
75	Dust Pan, Lobby	INFINITY				each		65	/ea.
76	Broom, Lobby (Lb-15)	INFINITY				each		140	/ea.
77	Handle, Wet Mop-60in	INFINITY				each		45	/ea.

CENTRAL POLY - BAG CORP.
2400 BEDLE PLACE
LINDEN, NJ 07036

Name of Company

Perth Amboy Board of Education
Perth Amboy, New Jersey 08861

Bid Number: 21-009

Bid Date: Tuesday, June 23, 2020 11:00 a.m.

Custodial Supplies – 2020-2021 Bid Form

Item #	Description	Manufacturer	Other Manufacturer	Specific Dispenser Needed (Y or N)	If Yes, Cost of Dispenser and Installation	Pack Size/Case Quantity	Other Pack Size	Estimated Yearly Qty	Unit Bid Price
155	Back-Pack Vacuum, Bv	KARCHER				each		1	/ea.
156	Burnisher, Chariot 2	KARCHER				each		2	/ea.
157	Towel, Roll-White 6	KIMBERLY CLARK	WAGAI	2		6/case		1,893	/cs. 16.99
158	Coreless Toilet Tissue	KIMBERLY CLARK				12/case		1,355	/cs.
159	Dispenser, Tissue-Co	KIMBERLY CLARK				each		169	/ea.
160	Disp In-Sight Sanito	KIMBERLY CLARK				each		144	/ea.
161	Floor Stand Elect. C	KIMBERLY CLARK				each		11	/ea.
162	Electronic Hands Free	KIMBERLY CLARK				each		18	/ea.
163	All-N-1 Soap Bracket	KIMBERLY CLARK				each		13	/ea.
164	Kleenex Luxury Foam	KIMBERLY CLARK				6/case		27	/cs.
165	Kleenex Luxury Foam	KIMBERLY CLARK				6/case		524	/cs.

Interboro Packaging Corporation
114 Bracken Road
Montgomery, NY 12549-2600
(845) 782-6800
(845) 781-2450

Name of Company

Perth Amboy Board of Education
Perth Amboy, New Jersey 08861

Bid Number: 21-009

Bid Date: Tuesday, June 23, 2020 11:00 a.m.

Custodial Supplies – 2020-2021 Bid Form

Item #	Description	Manufacturer	Other Manufacturer	Specific Dispenser Needed (Y or N)	If Yes, Cost of Dispenser and Installation	Pack Size/Case Quantity	Other Pack Size	Estimated Yearly Qty	Unit Bid Price
67	Floorburnisher, 20"	ICE				each		2	/ea.
68	Wet/Dry Vac, 20 Gal	ICE				each		1	/ea.
69	Battery Scrubber, 26	ICE				each		1	/ea.
70	Liner, Armor-X, 24x3	INFINITY	IBS/Capital INT-2433-Rep As per sample #70	NO		500 bags/case	1,000*	853	/cs. \$9.34/500
71	Liner, Magna-Felx, 3	INFINITY	IBS/Capital/Glopak INT-3348-Exh As per sample #71	No		200 bags/case	250*	675	/cs. \$14.68/200
72	Liner, Magna-Felx, 4	INFINITY	IBS/Capital/Glopak INT-4048-Exh As per sample #72	NO		100 bags/case		1,109	/cs. \$10.98/100
73	Floor Brush 36 Bk Sy	INFINITY				each		11	/ea.
74	Counter Duster-8in	INFINITY				each		37	/ea.
75	Dust Pan, Lobby	INFINITY				each		65	/ea.
76	Broom, Lobby (Lb-15)	INFINITY				each		140	/ea.
77	Handle, Wet Mop-60in	INFINITY				each		45	/ea.

* Please refer to letter for adjusted price

Revised June 2020

20-04097



Thinking Great Ideas
125 Half Mile Road, Ste. 200, Red Bank, NJ 07701
tel 732.933.2758 | fax 732.933.2601 | www.tgioa.com

**INVESTMENT ANALYSIS
FOR
PERTH AMBOY SCHOOL DISTRICT**

- 26 - TOTAL RICOH COPIER MFP'S INCLUDES:
- 5 – RICOH IM350 MFP'S
- 5 – RICOH MP5055 MFP'S
- 8 – RICOH PRO8300 MFP'S
- 3 – RICOH MP6503 MFP'S
- 5 – RICOH MPC8003 COLOR MFP'S
- STAPLER/FINISHERS
- MULTIPLE PAPER TRAYS
- COPY/ PRINT/COLOR SCANNING
- COMPLETE NETWORK CONNECTIVITY
- REMOVE CURRENT COPIERS
- STATE CONTRACT G-2075
- DELIVERY – INSTALLATION – TRAINING
- 26 CARD READERS & BRACKETS WHERE POSSIBLE
- ENABLED FOR PAPER CUT
- REDUCED PURCHASE PRICE \$227,590.00
- ANNUAL MAINTENANCE CONTRACT IF EQUIPMENT IS PURCHASED
\$33,554.04
- 48 MONTH LEASE \$5,117.36 (\$1.00 BUYOUT)
- 60 MONTH LEASE \$4,176.45 (\$1.00 BUYOUT)
- MONTHLY MAINTENANCE IF EQUIPMENT IS LEASED \$2,796.17 (add to lease)
- MAINTENANCE FOR EITHER INCLUDES : ALL SERVICE, SUPPLIES, STAPLES
- ANNUAL COPIES INCLUDED BLACK 9,025,021 OVERAGE .0031 ANNUALLY
- ANNUAL COPIES INCLUDED COLOR 146,752 OVERAGE .038 ANNUALLY

Bread

BID # 19-032 BREAD AND ROLLS

JJ Cassone

Admin Retreat

MUST BE COMPLETED BY THURSDAY

Bid Item No.	Mfr Item Number	Item Size	Pack Size/Qty	Product Description	CURRENT PRICE		New Price	PRICE INC.
P1	610	28oz/26sl.	PC	#2 RYE BREAD (ADULTS ONLY)	\$ 1.48	3%	\$ 1.52	\$ 0.04
P2	604	28oz/26sl.	PC	#2 WHITE BREAD,	\$ 1.38	3%	\$ 1.42	\$ 0.04
P3	605	28oz/26sl.	PC	#2 WHOLE WHEAT BREAD,	\$ 1.43	3%	\$ 1.47	\$ 0.04
P4	611	37oz/31sl.	PC	#3 RYE BREAD,	\$ 1.85	3%	\$ 1.91	\$ 0.06
P5	609	37oz/31sl.	PC	#3 WHITE BREAD,	\$ 1.70	3%	\$ 1.75	\$ 0.05
P6	612	37oz/31sl.	PC	#3 WHOLE WHEAT BREAD,	\$ 1.75	3%	\$ 1.80	\$ 0.05
P7	757	12"	PC	SUBMARINE ROLLS WHOLE WHEAT	\$ 0.42	3%	\$ 0.43	\$ 0.01
P9	74	4"	DZ	KAISER ROLLS, SLICED WHOLE WHEAT	\$ 1.70	3%	\$ 1.75	\$ 0.05
P10	601	4"	DZ	PLAIN HAMBURGER ROLLS (ADULTS ONLY)	\$ 1.39	3%	\$ 1.43	\$ 0.04
P11	602	4"	DZ	SEEDED HAMBURGER ROLLS (ADULTS ONLY)	\$ 1.39	3%	\$ 1.43	\$ 0.04
P12	608	4"	DZ	WHOLE WHEAT HAMBURGER ROLLS	\$ 1.44	3%	\$ 1.48	\$ 0.04
P14	55	5"	DZ	KAISER ROLLS, SLICED (ADULTS ONLY)	\$ 1.70	3%	\$ 1.75	\$ 0.05
P15	432	5"	DZ	WHOLE WHEAT HOAGIE ROLL	\$ 1.70	3%	\$ 1.75	\$ 0.05
P17	99	6"	DZ	WHEAT (ADULTS ONLY)	\$ 1.70	3%	\$ 1.75	\$ 0.05
P19	242		DZ	APPLE TURNOVERS (ADULTS ONLY)	\$ 10.90	3%	\$ 11.23	\$ 0.33
P20	621		DZ	ASST. DANISH (ADULTS ONLY)	\$ 9.90	3%	\$ 10.20	\$ 0.30
P22	624		DZ	ASST. MUFFINS (ADULTS ONLY)	\$ 9.42	3%	\$ 9.70	\$ 0.28
P28	590-591		EA	MARBLE POUND CAKE (ADULTS ONLY)	\$ 13.00	3%	\$ 13.39	\$ 0.39
P29	684		PC	PLAIN BAGELS WHOLE WHEAT	\$ 4.25	3%	\$ 4.38	\$ 0.13
P30	622		DZ	PLAIN CROISSANTS, INDIV. WRAPPED	\$ 10.90	3%	\$ 11.23	\$ 0.33
P33	24		DZ	SPECIAL SPLITS (ITALIANBastone) (ADULTS	\$ 0.93	3%	\$ 0.96	\$ 0.03
P34	623		DZ	(ADULTS ONLY)	\$ 12.34	3%	\$ 12.71	\$ 0.37
P35	607		DZ	WHOLE WHEAT FRANKFURTER ROLLS	\$ 1.39	3%	\$ 1.43	\$ 0.04
P36	77		DZ	WHOLE WHEAT FRENCH BREAD	\$ 0.98	3%	\$ 1.01	\$ 0.03
P37	458		DZ	ASSORTED BAGELS (ADULTS ONLY)	\$ 4.15	3%	\$ 4.27	\$ 0.12

Order Thursday for the following week

914-939-3811

Greg (VP)

Vicky (ordering)

Ana (billing)



M-P ELECTRICAL CONTRACTORS, INC.

Finance
12 – Item #8

License No.
13706

P.O Box 168, Fords, New Jersey 08863 • 51 New Brunswick Avenue, Hopelawn, New Jersey 08861
732-826-6811 • Fax: 732-826-6871 • www.m-pelectric.com

Perth Amboy Board of Education
178 Barracks Street
Perth Amboy, NJ 08861
ATTN: Derek J. Jess
School Board Administrator/Bd Secretary

May 29, 2019

RE: Bid #19-046 Electrical Service & Repair
Contract Renewal

Dear Mr. Jess:

Thank you for this opportunity to renew our Electrical Service contract with the Board of Education. Our updated Certificate of Insurances will be sent directly from our Agents for Gen. Liability/Umbrella/Auto and Workers Comp.

As noted below, we are submitting hourly rates in accordance with the current New Jersey Prevailing Wage Rates-Electrical Trade as per the NJ Department of Labor & Workforce Development.

I will forward the paperwork to our Bonding Company once received by the Board of Education for the renewal bond.

Please find below our billing rates for 2020-2021 as per the NJ Dept. of Labor Prevailing Wage Rates:

Foreman – Hourly Labor Rate:

#1 – Per hour cost 7:00 A.M. to 5:00 P.M., Monday to Friday	\$103.91/per hr.
#2 – Overtime per hour cost 5:00 P.M. to 7:00 A.M., Monday to Saturday	\$155.86/per hr.
Sundays and Holidays (all day)	\$207.82/per hr.

Journeyman – Hourly Labor Rate:

#1 – Per hour cost 7:00 A.M. to 5:00 P.M., Monday to Friday	\$90.35/per hr.
#2 – Overtime per hour cost 5:00 P.M. to 7:00 A.M., Monday to Saturday	\$135.52/per hr.
Sundays and Holidays (all day)	\$180.70/per hr.

1st Year Apprentice/Helper – Hourly Labor Rate:

#1 – Per hour cost 7:00 A.M. to 5:00 P.M., Monday to Friday	\$27.10/per hr.
#2 – Overtime per hour cost 5:00 P.M. to 7:00 A.M., Monday to Saturday	\$40.65/per hr.
Sundays and Holidays (all day)	\$55.20/per hr.

Material Mark-Up:


Cost plus 10% for overhead and profit

If any further information is required, please contact our office.

Very truly yours,

William D. Marciniak, President
M-P ELECTRICAL CONTRACTORS, INC.

License No. 13706
WDM/kt

 7/22/20
BIO 18/9
Kenny 19/20
Lester 20/21

Asda
8/29 



TO BE COMPLETED BY FOOD SERVICE

INVOICE#

0

Event Date:

1/0/1900

Catering Request Form

2020-2021 School Year

INVOICE: 0

All orders placed must be confirmed in writing by the Food Service Office

A two week notice will ensure items are available.

Customer Information

Name:	
Email:	
Phone:	
Federally Funded?	
If not FF, Account Number:	
Date Submitted:	
Invoice#:	

Breakfast Items	Quantity	Price	Cost
Assorted Muffins (dozen)		\$19.00	\$0.00
Assorted Danish (dozen)		\$22.00	\$0.00
Whole Wheat Bagels (boiled)		\$9.00	\$0.00
Assorted Bagels (dozen)		\$9.00	\$0.00
Kaiser Rolls (dozen)		\$6.00	\$0.00
Plain Croissants (dozen)		\$26.00	\$0.00
Strawberry Filled Croissants (dozen)		\$26.00	\$0.00
Filled Turnover (dozen)		\$22.00	\$0.00
Note: includes butter, cream cheese and jelly			\$0.00

Platters/Wraps	Quantity	Price	Cost
Large Fruit Platter (serves 50pp)		\$75.00	\$0.00
Small Veggie Platter (serves 25-30 pp)		\$30.00	\$0.00
Large Veggie Platter (serves 50 pp)		\$50.00	\$0.00
Cheese Platter (serves 20-25)		\$45.00	\$0.00
Cheese Platter (serves 60)		\$65.00	\$0.00
Pinwheel Assorted Wraps Tray (serves 30 pp)		\$75.00	\$0.00
Assorted Sandwiches Tray (serves 30 pp)		\$75.00	\$0.00
			\$0.00

Lunch/Dinner/Other	Quantity	Price/pp	Cost
Hamburger		\$0.75	\$0.00
Cheeseburger		\$1.00	\$0.00
Hotdogs		\$0.75	\$0.00
Bagged Lunch for Students (sandwich, apple slices, carrot sticks and water)		\$2.90	\$0.00
			\$0.00

Servers	# of Hours	Rate of Pay	Total
# of Servers Request:			\$0.00

Any items not listed may be requested. Food Services will make every effort to accommodate your request if the items are available and can be prepared in time.

These requests will be priced based upon cost plus our standard markup.

Any additional labor for events after school cafeteria hours will be charged accordingly and will require advanced notice.

Event Information

Event Date:	
Name of Event:	
School:	
Setup Time:	
Setup Location:	
# of Attendees:	
Servers Requests? # of Servers	

Bakery/Deserts	Quantity	Price	Cost
Cookies Small 1 oz		\$0.25	\$0.00
Cookies Large 1.5oz		\$0.35	\$0.00
Chips		\$1.00	\$0.00
Granola Bars		\$1.50	\$0.00
Tray of 1oz cookies (~70 cookies)		\$24.50	\$0.00
Marble Pound Cake (unsliced)		\$26.00	\$0.00
			\$0.00

Drinks	Quantity	Price/pp	Cost
Bottled Water		\$0.50	\$0.00
Juice (kids)		\$0.25	\$0.00
Coffee (w. creamer)		\$0.50	\$0.00
Tea		\$0.50	\$0.00
Milk		\$0.50	\$0.00
Soda		\$0.50	\$0.00
			\$0.00

Paper Good	Quantity	Price/pp	Cost
Forks, Spoons, Knives, napkins**	0	\$0.10	\$0.00
Table Clothes		\$1.00	\$0.00
**Auto calculated based on number of attendees			\$0.00

Extra	Quantity	Price/pp	Cost
Small Pasta Salad (serves 15-20)		\$25.00	\$0.00
Large Pasta Salad (serves 30-45)		\$55.00	\$0.00
Small Garden Salad (serves 15-20)		\$20.00	\$0.00
Large Garden Salad (serves 30)		\$45.00	\$0.00
Pizza (8 slices)		\$9.50	\$0.00
			\$0.00

Total Cost

Total Food Cost Per Event:	\$0.00
Labor Cost:	\$0.00
Total:	\$0.00
Date Submitted	



Perth Amboy

Public Schools

Food Services

Cafeteria Menu Pricing

Student

All 20oz Coca Cola Products	1.50
<i>Sugar free products only</i>	

Drinks

Poland Springs Water	1.00
Soda Can	1.00
<i>Sugar free products only</i>	

Pizza

Dominos Plain Slice	1.00
Dominos Pepperoni Slice	1.25

Preschool-Grade 4

PreK - 4 Breakfast	2.55
PreK - 4 Lunch	2.90
PreK 4 - After School Snack	1.00

Grades 5-8

Middle Breakfast	2.90
Middle School Lunch	3.15
Middle School Snack	1.00

High School

High School Breakfast	2.55
High School Lunch	3.15
High School Snack	1.00

Extra Items

Additional Protein	0.50
Additional Vegetable	Unlimited
Additional Fruit	Unlimited
Additional Salad	Unlimited
Additional Milk	0.40
Additional Juice	0.40
Additional Complete Meal	3.00

Ice Cream etc....

Ice Cream 4oz cup	0.50
Tropical Ice	
Soft Serve Frozen Yogurt	1.50



Perth Amboy

Public Schools

Food Services

Staff Pricing

Meal Price

<i>Choice of</i>	5.50
<i>Soup or Salad</i>	
<i>Sandwich or Hot Entree'</i>	
<i>Vegetable or Potato</i>	

Pizza

Dominos Plain Slice	1.25
Dominos Pepperoni Slice	1.50

Sandwiches

<i>2 Cold Cuts and Cheese</i>	4.25
<i>Specialty Sandwiches</i>	5.25
<i>Tuna Fish (Lettuce and Tomatoes)</i>	4.75
<i>Turkey and Cheese (Lettuce and Tomatoes)</i>	4.75

Wraps

Turkey and Cheese	4.25
Tuna	4.50
Egg Salad	4.00
Chicken Salad	4.50

Salad Bar

5oz Bowl	2.50
6 in Hinged Container	3.75
Soup 8 oz (cup)	2.75
Soup 12oz (Bowl)	3.75

Breakfast

Large Muffin	1.50
Buttered Roll	1.50
Bagel Plain	1.25
Bagels w/Cream Cheese or Butter	2.00
Cereal w/Milk	2.00
Fat Free Flavored and 1% Lowfat Milk	0.75
Coffee	1.00
Muffins	1.50
Flavored Yogurt	1.75

Sides

Side Vegetable (1 cup)	1.75
Side Fries or potatoes (1 cup)	1.75

Drinks

All 20oz Coca Cola Products	1.50
Poland Springs Water	1.25

Meals

Student Meal -Breakfast	2.75
Student Meal -Lunch	3.50

Ice Cream etc...

Ice Cream 4oz cup	0.50
Tropical Ice	1.25



Perth Amboy Public Schools

Food Services

District Snacks

ROBERT'S AMERICAN GOURMET	PIRATE'S BOOTY CHEESE PUFFS	.75 OZ	1.25
KEEBLER	50689 CINN.GRAHAM SCOOPY	210 CT	0.50
KEEBLER	GRAHAM BUG BITES CRACKER 55644	210 CT.	0.50
FRITO LAY	15940 HEARTZELS	1 OZ	0.75
JACK LINKS	ORIGINAL BEEF JERKY - 7721	.85 oz	3.00
JACK LINKS	TERIYAKI BEEF JERKY - 7717	.85 oz	3.00
JACK LINKS	PEPPERED BEEF JERKY - 7719	.85 oz	3.00
JACK LINKS	ORIGINAL CHICKEN STRIPS - 6002	.80 oz	2.00
AUSTIN	WG CRACKERS FILLED WITH CHEESE, 6 EA PER PKG - 48803	1.38 OZ	0.50
FRITO LAY	31748 DORITO R.F. NACHO	1 OZ	0.75
FRITO LAY	36096 DORITO RANCH RED FAT	1 OZ	0.75
SUN CHIPS	111515 SUNCHIP ORIGINAL	1 OZ	0.75
SUN CHIPS	WG SUNCHIP HARVEST CHEDDAR	1 OZ	0.75
SUN CHIPS	WG SUNCHIPS, FRENCH ONION - 11153	1 OZ	0.75
FRITO LAY	TORT.CHIP BAKED SCOOPS	.875 OZ	0.75
FRITO LAY	CHEETO CRUNCHY - 62933	.875 OZ	0.75
FRITO LAY	BAKED CHEETOS - 44459	1.5 OZ	0.75
QUAKER	36308 KIDS SNACK MIX QUAKER	.875OZ	0.75
KELLOGG'S	RICE KRISPIE TREATS WG	1.41OZ	1.00
PEPPERIDGE FARM	WG GIANT GOLDFISH GRAHAM - 10594	.9 OZ	0.50
LINDEN	COOKIE CHOC CHIP	2 CT	0.75
LINDEN	COOKIE FUDGE CHIP	2 CT	0.75
LINDEN	OATMEAL COOKIE 24/2 OZ	24CT	0.75
LINDEN	COOKIE CHOC. CHIPPER	2.1 OZ	1.00
LINDEN	COOKIE BUTTER CRUNCHERS	2.1 OZ.	1.00
KEEBLER	WG CHOCOLATE ELF GRAHAM CHOCOLATE - 40221	1 OZ	0.50
FRITO LAY	POTATO CHIPS, REGULAR	.50 OZ	0.25
KEEBLER	40213 ELF GRAHAM ORIGINAL	1 OZ.	0.50
EAGLE SNACKS	POPPED CRISPS - HONEY BBQ - 10292		0.75
EAGLE SNACKS	POPPED CRISPS - SEA SALT - 10294		0.75
EAGLE SNACKS	POPPER CRISPS - SOUR CREAM & ONION - 10296		0.75
NATIONAL FOODS	ZEE ZEE BARS		1.25
FRITO LAY	33625 BAKED REGULAR CHIPS	.875OZ	0.75
KEEBLER	CHEEZ ITS REDUCED FAT 12226	1.5 OZ	0.75
FRITO LAY	32078 BAKED BBQ CHIPS	.875OZ	0.75
FRITO LAY	BAKED BBQ LAYS - 32078	.875 oz	0.75
SMART FOOD	RF WHITE CHEDDAR POPCORN	.50 OZ	0.75
SMART FOOD	RF SEA SALT & CARMEL POPCORN	.50 OZ	0.75



Perth Amboy Public Schools

Finance
12 – Item #13

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6202
(732) 442-5730 Fax

Derek J. Jess

School Business Administrator/
Board Secretary

King High Garage, Inc., Perth Amboy, NJ

Labor Hour Rate—Repairs and Services **\$66.50 per hour**

Per School Bus – Flat Rates (Excluding Supplies)

\$165.00	Quarterly School Bus Inspection
\$ 80.00	Semi-annual State MVC Inspections Facilitation
\$ 25.00	Weekly Fluid Checks Only
\$ 95.00	Weekly Fluid Checks with Water/Fuel filter change
\$115.00	Engine Oil and Filter Change (54 Passenger Buses)
\$ 65.00	Engine Oil and Filter Change (School Vans)

Roadside Service

\$125.00	Road service only within Perth Amboy city limits (Flat rate)
\$ 70.00	Road service all other locations of breakdown-State per hour or flat rate

Parts and Supplies

<u>10%</u>	Discount Off Parts from Price List
10%	Discount Off Supplies



Perth Amboy Public Schools

Administrative Headquarters Building

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Finance

12 – Item #14

Derek J. Jess

School Business Administrator/
Board Secretary

BOARD AGENDA: OCTOBER 15, 2020

RESOLUTION

RESOLVED, that the following bid award be made upon the recommendation of the School Business Administrator/Board Secretary.

TOWING AND ROADSIDE SERVICES – BID #21-060 REBID

King High Garage, Inc., Perth Amboy, NJ

Towing; Types of	Hourly Rate
Light Duty up to 10,000 lbs.	\$70.00
Medium Duty 10,001 lbs. to 16,000 lbs.	\$85.00
Heavy Duty 16,001 and above	\$120.00
On-Hook Mileage (light duty only)	\$3.50 Per Mile
Roadside Services—Hourly Rate	\$70.00 Per Hour
% Discounts on Parts and Supplies	10%

Personnel
14 – Item #12

Central Administration

July 1, 2020 - June 30, 2021
 School Year Salary

TITLE	LASTNAME	FIRSTNAME	MID	LOCATION	JOBTITLE	SALARY			
						Base	Phd Stipend	Longevity	
Dr.	Rodriguez	Vivian	C	Admin. Build.	Asst Superintendent	\$195,615	\$2,500	\$2,000	\$200,115
Mr.	Rodriguez	Delvis		Admin. Build.	Asst Superintendent	\$183,329			\$183,329
Mr.	Jess	Derek	J	Admin. Build.	Business Admin.	\$181,890		\$10,000	\$191,890
Mr.	LoBrace	Michael	F	Admin. Build.	Asst Business Admin.	\$112,200			\$112,200
Ms.	Gómez	Yolanda		Admin. Build.	Dir. of Human Resource	\$153,400			\$153,400



Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street
Perth Amboy, NJ 08861
(732) 376-6200

Personnel
14 – Item #13

Ms. Yolanda Gómez
Director of Personnel

Ext. 30-151/30-152
30-153/30-154
Fax: (732) 638-1007

September 28, 2020

AGENDA: October 15, 2020

To: The Honorable Members of the Board of Education
From: Ms. Yolanda Gómez
Director of Personnel

Please be advised that the annual salary of the following employee(s) salaries and previously approved by the Board are recommended to be adjusted as follows:

Name	Location	Salary-From	Salary-To	Reason for Change	Effective Date
Giancarlo Estrada	PAHS	\$87,415.00	\$96,915.00	Full EPTA Stipend	9/8/2020
Roberto Morales	PAHS	\$93,010.00	\$102,510.00	Full EPTA Stipend	9/8/2020
Gregory Rosenthal	PAHS	\$91,365.00	\$93,265.00	1/5 EPTA Stipend	9/8/2020
Paul Bouchard	PAHS	\$99,300.00	\$89,800.00	Remove Full EPTA Stipend	9/16/2020
Franck Joseph	PAHS	\$107,770.00	\$98,270.00	Remove Full EPTA Stipend	9/16/2020
Tiffany Soderholm	PAHS	\$74,500.00	\$65,000.00	Remove Full EPTA Stipend	9/16/2020
Elizabeth Alvarado	Freshman Academy	\$56,840.00	\$66,340.00	Full EPTA Stipend	9/8/2020
Diana Campos	Freshman Academy	\$59,865.00	\$69,365.00	Full EPTA Stipend	9/8/2020
Jonathan Cepeda	Freshman Academy	\$67,300.00	\$76,800.00	Full EPTA Stipend	9/8/2020
Matthew Crank	Freshman Academy	\$58,300.00	\$67,800.00	Full EPTA Stipend	9/8/2020- 10/2/2020
Thomas Fanning	Freshman Academy	\$78,215.00	\$87,715.00	Full EPTA Stipend	9/8/2020
Evan Gallinetti	Freshman Academy	\$64,000.00	\$73,500.00	Full EPTA Stipend	9/8/2020
Dana Gindi	Freshman Academy	\$65,565.00	\$75,065.00	Full EPTA Stipend	9/8/2020
Janet Greve	Freshman Academy	\$78,215.00	\$87,715.00	Full EPTA Stipend	9/8/2020
Victoria Hathaway	Freshman Academy	\$56,840.00	\$66,340.00	Full EPTA Stipend	9/8/2020
Michael Jasper	Freshman Academy	\$64,000.00	\$73,500.00	Full EPTA Stipend	9/8/2020- 10/2/2020
John O'Hara	Freshman Academy	\$94,450.00	\$96,350.00	1/5 EPTA Stipend	9/8/2020
Patrick Phillip	Freshman Academy	\$89,800.00	\$99,300.00	Full EPTA Stipend	9/8/2020
Kellen Porter	Freshman Academy	\$66,565.00	\$76,065.00	Full EPTA Stipend	9/8/2020
Ruth Roca	Freshman Academy	\$88,105.00	\$97,605.00	Full EPTA Stipend	9/8/2020
Daniel Rodriguez	Freshman Academy	\$80,165.00	\$89,665.00	Full EPTA Stipend	9/8/2020
Sara Salotti	Freshman Academy	\$55,785.00	\$65,285.00	Full EPTA Stipend	9/8/2020
Ruth Sanabria	Freshman Academy	\$84,915.00	\$94,415.00	Full EPTA Stipend	9/8/2020
Josiah Santamaria	Freshman Academy	\$59,865.00	\$69,365.00	Full EPTA Stipend	9/8/2020

Brian Hussey-Schifano	Freshman Academy	\$53,000.00	\$62,500.00	Full EPTA Stipend	9/8/2020
Elizabeth Sukovich	Freshman Academy	\$68,300.00	\$77,800.00	Full EPTA Stipend	9/8/2020-10/2/2020
Dale Thompson	Freshman Academy	\$95,500.00	\$105,000.00	Full EPTA Stipend	9/8/2020-10/2/2020
Laura Apisa	Rose M. Lopez	\$95,500.00	\$98,000.00	Dual Language Stipend	9/1/2020
Gina Krupa	W.C. McGinnis	\$64,740.00	\$65,740.00	MA Content Stipend	19/20 School Year
Gina Krupa	W.C. McGinnis	\$67,300.00	\$68,300.00	MA Content Stipend	20/21 School Year
Cassandra Faine	Transportation Dept.	\$18,790.00	\$19,445.00	Corrected Salary Increase	20/21 School Year
Lois Friedenreich	Transportation Dept.	\$18,790.00	\$19,445.00	Corrected Salary Increase	20/21 School Year
Tilka Persaud	Transportation Dept.	\$18,790.00	\$19,445.00	Corrected Salary Increase	20/21 School Year
Annette Arroyo	E.J. Patten	\$97,065.00	\$99,565.00	Bilingual Stipend	9/1/2020
Ramonita Falcon	Ignacio	\$53,330.00	\$54,475.00	20 yrs. Para Long.	9/16/2020
Annette Torres	S.E. Shull	\$89,800.00	\$91,365.00	20 yrs. Teacher Long.	9/16/2020
Lydia Serrano	S.E. Shull	\$36,120.00	\$37,060.00	10 yrs. SRP Long.	9/16/2020
Jasmin Molleda	A.V. Ceres	\$89,800.00	\$91,365.00	20 yrs. Teacher Long.	9/16/2020
Christopher Mendoza	South Campus	\$43,440.00	\$51,440.00	Full Bus Stipend	9/1 - 9/25/2020
Olga Bautista	PAHS	\$95,500.00	\$97,065.00	20 yrs. Teacher Long.	10/1/2020
Lucille Demarzo	E.J. Patten	\$89,800.00	\$91,365.00	20 yrs. Teacher Long.	10/1/2020
Laverne Green	S.E. Shull	\$96,500.00	\$98,065.00	20 yrs. Teacher Long.	10/1/2020
Linda Mazur	J.J. Flynn	\$89,800.00	\$91,365.00	20 yrs. Teacher Long.	10/1/2020
Jacqueline Morales-Banos	PAHS	\$55,655.00	\$56,040.00	20 yrs. Secretary Long.	10/1/2020
Maria Sanchez	Ignacio Cruz	\$55,480.00	\$56,625.00	20 yrs. Para Long.	10/1/2020

POLICY

PERTH AMBOY BOARD OF EDUCATION

Students
5310/Page 1 of 5
HEALTH SERVICES (M)

5310 HEALTH SERVICES (M)

M

The Board of Education shall develop and adopt the following written policies, procedures, and mechanisms in accordance with N.J.A.C. 6A:16-2.1(a) for the provision of health, safety, and medical emergency services, and shall ensure staff are informed as appropriate:

1. The review of immunization records for completeness pursuant to N.J.A.C. 8:57-4.1 through 4.20 (Policy and Regulation 5320);
2. The administration of medication to students in the school setting in accordance with N.J.A.C. 6A:16-2.1(a)2. (Policy and Regulation 5330);
3. The review of Do Not Resuscitate (DNR) orders received from the student's parent or medical home (Policy 5332);
4. The provision of health services in emergency situations, including:
 - a. The emergency administration of epinephrine via Epi-pen auto-injector pursuant to N.J.S.A. 18A:40-12.5 (Policy and Regulation 5330);
 - b. The emergency administration of glucagon pursuant to N.J.S.A. 18A:40-12.14 (Policy and Regulation 5338);
 - c. The care of any student who becomes injured or ill while at school or participating in school-sponsored functions (Policy and Regulation 8441);
 - d. The transportation and supervision of any student determined to be in need of immediate care (Policy and Regulation 8441);
 - e. The notification to parents of any student determined to be in need of immediate medical care (Policy and Regulation 8441). To the extent practicable, same shall occur in the parents' native language, if other than English.
 - f. The establishment and implementation of an emergency action plan for responding to a sudden cardiac event, including the use of an



automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41b (Policy and Regulation 5300).

5. The treatment of asthma in the school setting in accordance with the provisions of N.J.A.C. 6A:16-2.1(a)5 (Policy 5335);
6. Administration of student medical examinations, pursuant to N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, and N.J.A.C. 6A:16-2.2 (Policy and Regulation 5310);
7. Utilization of sanitation and hygiene when handling blood and bodily fluids pursuant to N.J.A.C. 12:100-4.2, Safety and Health Standards for Public Employees, and in compliance with 29 CFR 1910.1030, Public Employees Occupational Safety and Health Program (PEOSH) Bloodborne Pathogens Standards (Policy and Regulation 7420);
8. Provision of nursing services to nonpublic schools located in the school district as required by N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5 (Policy and Regulation 5306);
9. Self-administration of medication by a student for asthma or other potentially life-threatening allergic reaction pursuant to N.J.S.A. 18A:40-12.3, 12.5, and 12.6, and the self-management and care of a student's diabetes as needed pursuant to N.J.S.A. 18A:40-12.15 (Policy and Regulation 5330);
10. Development of an individual healthcare plan and individualized emergency healthcare plan for students with chronic medical conditions, including life-threatening allergies, diabetes, and asthma, requiring special health services in accordance with N.J.S.A. 18A:40-12.11.c, 12.12, 12.13, and 12.15; and N.J.A.C. 6A:16-2.3(b)3xii (Policies and Regulations 5331 and 5338 and Policy 5335); and
11. Management of food allergies in the school setting and the emergency administration of epinephrine to students for anaphylaxis pursuant to N.J.S.A. 18A:40-12.6a through 12.6d (Policy and Regulation 5331).

The Board of Education shall annually adopt the school district's nursing services plan at a regular meeting.



The Board of Education shall comply with the following required health services as outlined in N.J.A.C. 6A:16-2.2:

1. Immunization records shall be reviewed and updated annually pursuant to N.J.A.C. 8:57-4.1 through 4.24.
2. A Building Principal or designee shall not knowingly admit or retain in the school building any student whose parent has not submitted acceptable evidence of the child's immunization, according to the schedule specified in N.J.A.C. 8:57-4, Immunization of Pupils in School.
3. The school district shall perform tuberculosis tests on students using methods required by and when specifically directed to do so by the New Jersey Department of Health based upon the incidence of tuberculosis or reactor rates in specific communities or population groups pursuant to N.J.S.A. 18A:40-16.
4. The school district shall immediately report by telephone to the health officer of the jurisdiction in which the school is located any communicable diseases identified as reportable pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed.
5. Each school in the district shall have and maintain for the care of students at least one nebulizer in the office of the school nurse or a similar accessible location, pursuant to N.J.S.A. 18A:40-12.7.
6. Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility pursuant to N.J.S.A. 18A:40-4.
7. The findings of required examinations under 8.b., c., d., and e. below shall include the following components:
 - a. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.24;
 - b. Medical history, including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
 - c. Health screenings including height, weight, hearing, blood pressure, and vision; and



- d. Physical examinations.
8. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and 6. above and:
- a. Prior to participation on a school-sponsored interscholastic or intramural team or squad for students enrolled in any grades six to twelve in accordance with N.J.A.C. 6A:16-2.2(h)1;
 - b. Upon enrollment in school in accordance with N.J.A.C. 6A:16-2.2(h)2;
 - c. When applying for working papers in accordance with N.J.A.C. 6A:16-2.2(h)3;
 - d. For the purposes of the comprehensive Child Study Team evaluation pursuant to N.J.A.C. 6A:14-3.4 in accordance with N.J.A.C. 6A:16-2.2(h)4; and
 - e. When a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 in accordance with N.J.A.C. 6A:16-2.2(h)5.
9. Each school shall have available and maintain an AED, pursuant to N.J.S.A. 18A:40-41a.a(1) and (3), and in accordance with N.J.A.C. 6A:16-2.2(i).
10. The Board of Education shall make accessible information regarding the New Jersey FamilyCare Program to students who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.
11. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.
12. The Board of Education shall ensure that students receive health screenings as outlined in N.J.A.C. 6A:16-2.2(l).



POLICY

PERTH AMBOY BOARD OF EDUCATION

Students
5310/Page 5 of 5
HEALTH SERVICES (M)

13. The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing aid systems in classrooms or any school equipment in the school building used to assist students hear are functioning properly.

N.J.S.A. 18A:40-4 et seq.

N.J.A.C. 6A:16-1.3; 6A:16-2.1; 6A:16-2.2

Adopted: 12 January 2006

Revised: 05 May 2015

Revised: 13 October 2016

Revised:



POLICY

PERTH AMBOY
BOARD OF EDUCATION

Students

5600/Page 1 of 5

PUPIL DISCIPLINE/CODE OF CONDUCT (M)

5600 PUPIL DISCIPLINE/CODE OF CONDUCT (M)

M

The Board of Education adopts this Student Discipline/Code of Conduct Policy to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds, including any and all-remote learning. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

The Superintendent of Schools will establish a process for the annual review and update of the district's Student Discipline/Code of Conduct Policy and Regulation that may involve a committee of parents, students, and community members that represent, where possible, the composition of the district's schools and community. The Superintendent will report to the Board the process used for the annual review of this Policy and Regulation and will recommend to the Board updates, if any, to the Student Discipline/Code of Conduct Policy and Regulation.

The Student Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, students, and parents. The Board of Education shall provide to all employees annual training on the Student Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation of student conduct that violates the district's Policy and Regulation. Information on the Student Discipline/Code of Conduct Policy and Regulation shall be incorporated into the orientation for new employees.

The Board provides for the district's Student Discipline/Code of Conduct's equitable application. Student discipline and the Code of Student Conduct will be applied without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act and accommodation plans under 29 U.S.C. §§ 794 and 705(20), the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.



PUPIL DISCIPLINE/CODE OF CONDUCT (M)

The Student Discipline/Code of Conduct is established for the purposes outlined in N.J.A.C. 6A:16-7.1(b).

Policy and Regulation 5600 and the Code of Conduct include a description of student responsibilities that include expectations for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 12.1; a description of behaviors that will result in suspension or expulsion, pursuant to N.J.S.A. 18A:37-2; and a description of student rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

The Board of Education approves the use of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports include, but are not limited to, positive reinforcement for good conduct and academic success including the programs that honor and reward student conduct and academic achievement; supportive intervention and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the behavior's nature, the students' developmental ages and the students' histories of problem behaviors and performance; and for students with disabilities, the behavior interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14. The District will monitor, track and report on disciplinary incidents based upon demographic categories, including race and gender. The District is committed to applying the student Code of Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

Policy and Regulation 5600 include a description of school responses to violations of behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(c)5.

Students are required to be in compliance with Policy and Regulation 5200 – Attendance pursuant to N.J.A.C. 6A:16-7.6 and Policy 5512 – Harassment, Intimidation, and Bullying pursuant to N.J.A.C. 6A:16-7.7.



The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a student and the student's family, as appropriate, and a list of legal resources available to serve the community.

The Building Principal or designee shall have the authority to assign discipline to students. School authorities also have the right to impose a consequence on a student for conduct away from school grounds that is consistent with the district's Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.5. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences pursuant to N.J.A.C. 6A:16-7.5 shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7.2, 6A:16-7.3, or 6A:16-7.4. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

Consequences and appropriate remedial action for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying. Consequences for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance, and shall be consistent with this Policy and the school district's Student Discipline/Code of Conduct Policy pursuant to N.J.A.C. 6A:16-7.1. Remedial measures for one or more acts of harassment, intimidation, or bullying shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.



Consequences and remedial measures to address acts or incidents of dating violence at school shall be consistent with the school district's Student Discipline/Code of Conduct Policy. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are included in Policy and Regulation 5519 – Dating Violence at School and shall be used to address the act or incident as well as serve as remediation, intervention, education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and aggressor have been involved. Consequences for acts or incidents of dating violence at school may range from admonishment to suspension or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the aggressor based on the severity of the act or incident. Remedial measures/interventions for acts or incidents of dating violence at school may include, but are not limited to: parent conferences, student counseling (all students involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive student interventions (Intervention and Referral Services - I&RS), behavioral management plans, and/or alternative placements. The District will monitor and track disciplinary incidents based upon demographic categories, including race and gender. The District is committed to applying the student Code of Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment, in accordance with N.J.A.C. 6A:16-7.1(d).

Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

In accordance with the provisions of N.J.A.C. 6A:16-7.9, when a student transfers to a public school district from another public school district, the district will monitor, track and report on all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to



the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a) and N.J.A.C. 6A:32-7.5.

The Superintendent may be required to submit a report annually to the New Jersey Department of Education on student conduct, including all student suspensions and expulsions, and the implementation of the Student Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education. The Superintendent shall report to the Commissioner of Education each incident of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses, pursuant to N.J.A.C. 6A:16-4.3, in the school district utilizing the Student Safety Data System (SSDS), pursuant to N.J.A.C. 6A:16-5.3.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a;

18A:37-1 et seq.; 18A:37-13.1 et seq.

N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.

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SUSPENSION (M)

5610 SUSPENSION (M)

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The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over any student, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

For the purposes of this Policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student's expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-



school suspension except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student’s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student’s educational program and the informal hearing shall be held as soon as practical after the suspension.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The District is committed to being an inclusive environment which celebrates diversity. Specifically, the District is committed to applying the student Code of Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq. The District is committed to continuous improvement towards this goal through the use of data and monitoring. The Superintendent or his/her designee will:

- Ensure all schools are accurately logging disciplinary infractions and the response into the appropriate tracking portal in a timely manner (parent to be notified on the date of occur, data entry within 48 hours of incident);
 - At a minimum, collect, track and report on: Incident type/level, number of suspensions based on suspension type, location of incident, student demographics (i.e. grade, age, gender, race, disability, IEP status), outcome of incident.



- Ensure alternative interventions were considered prior to each approved suspension; and
- The District will monitor, track and report on disciplinary incidents based upon demographic categories, including race and gender.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to , a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.

In the event a student has experienced multiple suspensions or may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and s school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team in accordance with the provisions of N.J.S.A. 18A:37-2c.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5
N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

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Revised:



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5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the following:

1. The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3, and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 - Program Criteria; N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 - Special Education, Program Options, whichever are applicable; or
 - b. The educational services provided, either in school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or service in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.



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Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In accordance with the provisions of N.J.S.A. 18A:37-2c, in the event a student may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team. The purpose of the meeting shall be to identify any behavior or health difficulties experienced by the student and, where appropriate, to provide supportive interventions or referrals to school or community resources that may assist the student in addressing the identified difficulties.

The requirements of N.J.S.A. 18A:37-2c shall not apply when a student's immediate removal or suspension from the school's regular education program is required pursuant to: the provisions of the "Zero Tolerance for Guns Act," (N.J.S.A. 18A:37-7 et seq.); N.J.S.A. 18A:37-2.1 – Assault by Pupil Upon Teacher, etc; Suspension; Expulsion Proceedings; N.J.S.A. 18A:37-2.2 – Offense by Pupil Involving Assault, Removal from Schools Regular Education Program; or in any other instance in which the safety and security of other students or school staff requires the student's immediate removal from school. In these instances, the meeting required pursuant to N.J.S.A. 18A:37-2c shall take place as soon as practicable following the student's removal from the school's regular education program.



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The provisions of N.J.S.A. 18A:37-2c shall be construed in a manner consistent with the "Individuals with Disabilities Act," 20 U.S.C. § 1400 et seq.

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.S.A. 18A:36A-9; 18A:37-2 et seq.
N.J.A.C. 6A:16-7.4; 6A:14 et seq.

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PERTH AMBOY BOARD OF EDUCATION

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HATE CRIMES AND BIAS-RELATED ACTS (M)

8465 HATE CRIMES AND BIAS-RELATED ACTS (M)

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The Board of Education is committed to providing a safe and healthy environment for all children in the school district that is inclusive and celebrates our diversity. Hate crimes and bias-related acts involving pupils can lead to further violence and retaliation. Hate crimes and bias-related acts, by their nature are confrontational, inflame tensions, and promote social hostility and will not be tolerated by the school district. The school district employees will work closely with local law enforcement and the county prosecutor's office to report or eliminate the commission of hate crimes and bias-related acts.

Definitions

A "hate crime" is any criminal offense where the person or persons committing the offense acted with a purpose to intimidate an individual or group of individuals because of race, color, disability, religion, sexual orientation, or ethnicity.

A "bias-related act" is an act directed at a person, group of persons, private property, or public property that is motivated in whole or part by racial, gender, disability, religion or sexual orientation, or ethnic prejudice. A bias-related act need not involve conduct that constitutes a criminal offense. All hate crimes are also bias-related acts, but not all bias-related acts will constitute a hate crime.

Required Actions

Whenever any school employee in the course of his/her employment develops reason to believe that (1) a hate crime has been committed or is about to be committed on school property, or has been or is about to be committed by any pupil, whether on or off school property and whether or not such offense was or is about to be committed during operating school hours, or (2) a pupil enrolled in the school has been or is about to become the victim of a hate crime, whether committed on or off school property or during operating school hours, the school employee shall immediately notify the Building Principal and Superintendent, who in turn shall notify the Perth Amboy Police Department and Bias Investigation Officer for the county prosecutor's office. The Principal shall notify the Perth Amboy Police Department and the county prosecutor's office immediately if there is reason to believe that a hate crime that involves an act of violence has been or is about to be physically committed against a pupil or there is otherwise reason to believe that a life has been or will be threatened.



HATE CRIMES AND BIAS-RELATED ACTS (M)

Whenever any school employee in the course of his/her employment has reason to believe that a bias-related act has been committed or is about to be committed on school property, or has been or is about to be committed by any pupil, whether on or off school property and whether or not such bias-related act was or is to be committed during operating school hours, the school employee should immediately notify the Building Principal and Superintendent, who in turn should promptly notify the Perth Amboy Police Department.

In deciding whether to refer the matter of a bias-related act to the Perth Amboy Police Department or the county prosecutor's office, the Building Principal and the Superintendent, should consider the nature and seriousness of the conduct and the risk that the conduct posed to the health, safety and well-being of any pupil, school employee or member of the general public. The Building Principal and Superintendent should also consider the possibility that the suspected bias-related act could escalate or result in some form of retaliation which might occur within or outside school property.

It is understood a referral to the Perth Amboy Police Department or county prosecutor's office is only a transmittal of information that might be pertinent to a law enforcement investigation and is not an accusation or formal charge.

Unless the Perth Amboy Police Department or the county prosecutor's office request otherwise, the school district may continue to investigate a suspected hate crime or bias-related act occurring on school property and may take such actions as necessary and appropriate to redress and remediate any such acts.

School officials will secure and preserve any such graffiti or other evidence of a suspected hate crime or bias-related act pending the arrival of the Perth Amboy Police Department or the county prosecutor's office. The school officials, when feasible, will cover or conceal such evidence until the arrival of the Perth Amboy Police Department or county prosecutor's office.

N.J.A.C. 6A:16-6.1 et seq.; 6A:16-6.3(e)

State Memorandum of Agreement approved by the Department
of Law & Public Safety and the Department of Education

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PERTH AMBOY
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HATE CRIMES AND BIAS-RELATED ACTS (M)

