

Rubric for Evaluating ePortfolios

Criterion: Selection of artifacts and written communication			
Exemplary	Proficient	Partially Proficient	Incomplete
25 - 21 Points	20 - 16 Points	15 - 6 Points	5 - 0 Points
All artifacts and work samples are clearly and directly related to the purpose of the eportfolio. All of the components demonstrate the use of clear, well organized, and accurate written communication.	Most artifacts and work samples are related to the purpose of the eportfolio. There are only one or two occurrences of unorganized, inaccurate, or difficult to interpret written information.	Few artifacts and work samples are related to the purpose of the eportfolio. There are three or four occurrences of unorganized, inaccurate, or difficult to interpret written information.	Most artifacts and work samples are unrelated to the purpose of the eportfolio. There are more than four instances of unorganized, inaccurate, or difficult to interpret written information.

Criterion: Reflections			
Exemplary	Proficient	Partially Proficient	Incomplete
25 - 21 Points	20 - 16 Points	15 - 6 Points	5 - 0 Points
All reflections clearly identify and describe professional growth goals for lifelong learning and are constructive in nature.	Most of the reflections identify and describe professional growth goals for lifelong learning and are constructive in nature.	A few reflections identify and describe professional growth goals for lifelong learning and these are constructive in nature.	No reflections identify and describe professional growth goals for lifelong learning.

Criterion: Use of Multimedia			
Exemplary	Proficient	Partially Proficient	Incomplete
20 - 16 Points	15 - 7 Points	6 - 3 Points	2 - 0 Points
All of the multimedia enhance the purpose of the eportfolio, create interest, and are appropriate. The content of the eportfolio is enhanced in an original way. All of the examples are appropriate for the chosen purpose.	Most of the multimedia enhance the purpose of the eportfolio, create interest, and are generally appropriate. The content of the eportfolio is enhanced somewhat in an original way.	A few of the multimedia enhance the purpose of the eportfolio, create interest, and are sometimes appropriate. The content of the eportfolio is not always enhanced because of the inappropriate examples chosen for the purpose.	The photographs, graphics, sounds, and/or videos are inappropriate. They are distracting and detract from the content.

Criterion: Captions

Exemplary	Proficient	Partially Proficient	Incomplete
10 - 9 Points	8 - 5 Points	4 - 1 Points	0 Points
Each artifact is accompanied by a caption that clearly explains the importance of that particular work including title, author, and date.	Most of the artifacts are accompanied by a caption that clearly explains the importance of that particular work including title, author, and date.	Some of the artifacts are accompanied by a caption that clearly explains the importance of that particular work including title, author, and date.	None of the artifacts are accompanied by a caption that clearly explains the importance of that particular work including title, author, and date.

Criterion: Ease of Navigation

Exemplary	Proficient	Partially Proficient	Incomplete
10 - 9 Points	8 - 5 Points	4 - 1 Points	0 Points
All of the portfolio navigation links and all sections (standards, artifacts, and reflections) connect back to the Home page and all external links connect to the appropriate website.	Most of the portfolio navigation links and most sections (standards, artifacts, and reflections) connect back to the Home page. Most of the external links connect to the appropriate website.	Some of the portfolio navigation links and some sections (standards, artifacts, and reflections) connect back to the Home page, but sometimes the links do not connect to preceding pages or to the	There are significant problems with portfolio navigation links and many sections (standards, artifacts, and reflections) do not connect back to the Home page or preceding pages. Many external links

		original Home page. Some of the external links connect to the appropriate website.	do not connect to the appropriate website.
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Criterion: Layout & Text Elements			
Exemplary	Proficient	Partially Proficient	Incomplete
5 Points	4 Points	3 - 1 Points	0 Points
The eportfolio is easy to read. Fonts, point size, bullets, italics, bold, and indentations for headings and subheadings enhance the presentation. Horizontal and vertical white space is always used appropriately. Background and colours enhance the readability and aesthetic quality of the text.	The eportfolio is generally easy to read. Fonts, point size, bullets, italics, bold, and indentations for headings and subheadings enhance the presentation. A few minor format changes would enhance the presentation. Horizontal and vertical white space is used appropriately in most places. Background and colours generally enhance the readability of the text.	The eportfolio is often difficult to read. Fonts, point size, bullets, italics, bold, and indentations for headings and subheadings do not always enhance the presentation. Some formatting tools are under or overutilized. Horizontal and vertical white space is used inappropriately in some places. Background and colours are distracting in some places. They diminish somewhat the readability of the text.	The eportfolio is difficult to read. Fonts, point size, bullets, italics, bold, and indentations for headings and subheadings do not enhance the presentation. Many formatting tools are under or overutilized. Horizontal and vertical white space is used inappropriately so that the content appears cluttered. Background and colours are distracting. They diminish the readability of the text.

Criterion: Writing Mechanics			
Exemplary	Proficient	Partially Proficient	Incomplete
5 Points	4 Points	3 - 1 Points	0 Points
There are no errors in grammar, capitalization, punctuation, and spelling.	There are a few errors in grammar, capitalization, punctuation, and spelling. These require minor editing and revision.	There are 4 or more errors in grammar, capitalization, punctuation, and spelling requiring editing and revision.	The text has more than 6 errors in grammar, capitalization, punctuation, and spelling. It requires major editing and revision.

/100 TOTAL